

St. Mary
Mother's Day Out
2015-2016

St Mary Mom's Day Out is a ministry of St. Mary Catholic Church. We are dedicated to early childcare and development. Our mission is to provide a nurturing environment that meets the needs of our children. We believe it is a blessing to care for the youngest children in our area and parish.

Registration Information

Children aged 6 week - 36 months may attend our program. Registration priority is given to St. Mary Parishioners.

Requirements for admission:

1. Each child must have a current and up to date blue immunization card.
2. Each child must turn in a St. Mary MDO registration form and health form.
3. Each child must turn in a certified copy of his/her birth certificate.
4. Each child must have a notarized affidavit obtained from our office.
5. Non-refundable Registration Fee: \$50
6. Non-refundable Supply Fee: \$50
7. Baptismal Certificate, if Catholic

All Documents and Fees are due on or before the child's first day. The Registration and Supply Fees are Non-Refundable for any reason.

Days and Hours of Operation

We have two programs each day, Monday-Friday, from 8:00 am- 12:00 pm and 8:00 am- 4:00pm. Children may register for any combination of programs and extra care. We generally follow the St. Mary School schedule for holidays and breaks.

Early Care

We provide an Early Care option beginning at 7:15 each morning. The cost for this option is \$5 per day or \$50 per month.

Extended Care

We provide extended afternoon care from 4:00-5:30 each afternoon. The cost for this option is \$10 per day or \$100 per month.

Attendance Options

We staff according to the number of children attending each day. Any change in days will be considered a drop-in and will incur a drop-in charge. Holidays and days of absence will not be "made-up" without prior director approval. Early withdrawal for any reason does NOT constitute a refund.

Tuition

Tuition should be paid monthly. Monthly tuition is due on the first day of school of each month. Tuition rates will incur a late fee if not paid on time.

Tuition Rates (per week) for the 2014-2015 school year, are as follows:

For Students enrolled 8am-12pm or 12pm-4pm

| | Monthly Rate |
|------------------------------|---------------------|
| 2 Days a Week (T&Th) | \$125 |
| 3 Days a Week (M,W,F) | \$150 |
| 5 Days a Week (M-F) | \$250 |

Drop in Rate is \$20 per day

For Students enrolled in both programs, 8am-4pm

| | Monthly Rate |
|------------------------------|---------------------|
| 2 Days a Week (T&Th) | \$250 |
| 3 Days a Week (M,W,F) | \$300 |
| 5 Days a Week (M-F) | \$500 |

Drop in Rate is \$40 per day

Early Care

Early drop off is available every morning beginning at 7:15..

Costs for early drop off are as follows:

\$5 per day

\$50 per month

Extended Care

Extended care is available every afternoon from 4pm-5:30pm.

Costs for extended care are as follows:

\$10 per day

\$100 per month

Classroom Set Up

Children will be divided into three different groups. Our toddlers, children aged 24 months and older, will be placed together. Our wobblers will be new walkers, aged roughly 12 months through 24 months. During the Mom's Day Out hours, 8am-12pm, these children will complete art projects, participate in games and age-appropriate activities, and work on language and personal development. If your child stays through the afternoon, we will have lunch, nap time and various afternoon activities.

Our infant group will consist of babies not yet walking. The schedule for these children will depend on each child's individual needs.

Drop Off and Pick Up

Mom's Day Out parents will walk their children in each morning and sign in with their child's teacher. Parents will follow the same procedure in the afternoons for

pick up. You must sign your child in and out every day. Please remember to inform us if someone other than mom or dad is picking up your child.

Our Staff

The director of St. Mary Mom's Day Out is Laurel Dolan. She can be reached at 251-214-4940 or by email at ldolan@stmarymobile.org.

The staff is made up of highly qualified teachers and caregivers, all of whom have had many years of experience working with children. All staff members have undergone a background check and all are CAPPs trained by the Archdiocese of Mobile.

What to Bring

Nursery babies should bring whatever they need according to their daily schedule. We ask that each child bring a box of diapers and a pack of wipes each month. Each child should also bring a labeled Ziploc bag with a change of clothing.

Each child should bring a backpack/bag each day and a lunch box with at least 2 drinks and 1-2 nutritious snacks. If your child stays through the afternoon, please pack a lunch each day and an afternoon snack. **No chocolate or candy please.** All bottles, sippy cups, pacifiers, security blankets, etc. must have names on them.

If your child (wobblers and toddlers only) stays all day (8-4) he/she will need to bring a nap mat. We will send home mats at the end of each week for cleaning. Nursery babies do not need mats.

Because sometimes little ones have trouble sharing, we ask that toys from home stay at home.

What to Wear

Most of our children will play on the playground each day if the weather permits. Please dress your children in play clothes along with shoes that Velcro or tie. We would greatly appreciate you dressing your child in clothes that are easily removed or undone for diaper changing. No flip flops or crocs please. Please remember to label all clothes and shoes with your child's name.

St. Mary Mom's Day Our Health Form

Child's Name _____

Child's Address _____ City _____ Zip _____

Physician's Name _____

Physician's Phone # _____ Hospital Preference _____

| Medical History | Yes | No | Comment |
|------------------------|-----|----|---------|
| Fainting Spells | | | |
| Seizures | | | |
| Diabetes | | | |
| Allergies | | | |
| Asthma | | | |
| Monitoring Devices | | | |
| Serious Illness/Injury | | | |
| Other | | | |

Please list any medication taken on a regular basis:

Father's Name _____

Mother's Name _____

Father's Cell # _____

Mother's Cell # _____

Father's Home # _____

Mother's Home # _____

Father's Work # _____

Mother's Work # _____

In case of an emergency, if parent/guardian is not available, please notify:

Name _____

Relationship _____

Phone # _____

Name _____

Relationship _____

Phone # _____

In the event of illness or an accident and the unavailability of the above physician, I consent to the treatment of _____ (Child's name) by a physician

selected by program officials, or those persons conducting or assisting in any program, related function or activity, or hospital emergency room personnel. This consent shall remain in full force and effect as long as _____ (Child's name) is enrolled at St. Mary Mom's Day Out, unless revocation is given in writing to the director of Mom's Day Out.